



**PHONE SCREENING TEMPLATE**

**NAME:**

**DATE:**

**INTERVIEWER:**

**Why do you think you would be a good fit for the position?**

**What are your key strengths?**

**What are your weaknesses**

**Why are you leaving your current job**

**Can you tell me what attracted you to the position**

**What do you know about our services**

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**Salary expectations**

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**When could you commence**

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**COMMENTS**

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